

# SANILAC COUNTY COMMUNITY FOUNDATION

47 AUSTIN STREET P.O. BOX 307  
SANDUSKY, MI 48471-0307  
810-648-3634

## GRANT AGREEMENT

Grantee: \_\_\_\_\_ Grant Amount:

Grant Purpose: \_\_\_\_\_

Date Authorized: \_\_\_\_\_

Grant Period: \_\_\_\_\_

Payment Schedule: \_\_\_\_\_

Special Conditions of this Grant:

Presentation at Sanilac County Community Foundation meeting on \_\_\_\_\_

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue code, as amended, and the regulations issued thereunder.

### PLEASE READ THE FOLLOWING CAREFULLY

1. This grant is to be used for the purpose described above and in accordance with the approved budget (submitted with your application). The program is subject to modification only with the Foundation's prior written approval.
2. The Foundation reserves the right at any time to terminate this grant if, in its discretion, it is determined the grantee
  - A. has made any misrepresentations, or
  - B. has in any way misappropriated grant funds, or
  - C. has done anything inconsistent with the "Terms of Grant" including, but not limited to any special conditions outlined above.
3. The grantee shall return to the Foundation any unexpended funds
  - A. at the end of the grant period, or
  - B. if the Foundation determines that the grantee has not performed in accordance with the agreement and approved program/budget, or
  - C. if the grantee loses its exemption from the federal income taxes under Section 501 (c) of the IRS code.
4. The grantee organization is responsible for the expenditure of funds and for the maintenance of adequate support records consistent with generally accepted accounting practices.

5. A full financial accounting of the expenditures of these grant funds, as well as a narrative report on the impact of the grant-supported projects, is required as a condition of this grant. Reports must be submitted annually or within 60 days of completion of the project.
  
6. Grantees are encouraged to make public announcements and press releases about receiving a grant from the Sanilac County Community Foundation, especially when such notices might stimulate additional support, or help spread the word about important new projects. Wording used to describe the Foundation, its programs and the nature of the grant commitment must be reviewed by the Foundation prior to release of the announcement. Draft copy will be reviewed promptly by the Foundation. Two copies of the final press release and of published references to the grant should be sent to the Foundation for its records.
  
7. Unless otherwise stipulated in writing, this grant is made with the understanding that the Foundation has no obligation to provide other or additional support to the grantee.

Accepted by the Grantee:

*Signature*

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*Print Name & Title*

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*Date*

**Note:** Check made payable to: \_\_\_\_\_

Requested payment date: \_\_\_\_\_

<b><i>FOR FOUNDATION USE ONLY</i></b>	
<i>Check issued</i>	<i>Date:</i>
<i>Check Number</i>	
<i>Publicity concerning project received</i>	<i>Date:</i>
<i>Financial accounting report received</i>	<i>Date:</i>
<i>Narrative report received</i>	<i>Date:</i>